

## A103b Exhibits and Other Displays

*Last update: April 2024*

The Hedberg Public Library schedules exhibits and displays of interest, information, and enlightenment to the community. The primary purpose of exhibits in the library is to build community through cultural, educational, and community-centered displays that:

- Promote library use.
- Showcase original art.
- Display collections of artistic, historical, cultural, educational, and/or leisure interest.
- Provide information about local community groups.

As in library collections, exhibits endeavor to present a wide cross-section of topics that will appeal to varied ages, genders, and interests. Inclusion of an exhibit does not signify an endorsement by the library of the beliefs or viewpoints it represents.

Exhibits which primarily enhance a business or which present only one side of an issue are not accepted. Discretion to accept any exhibit is left to the staff.

### ART EXHIBITS

The library offers multiple hanging gallery spaces throughout the library that accommodate framed and hung pieces of art, as well as a locked glass case for three-dimensional art.

Art exhibits are chosen by a volunteer Art Committee. The committee is made up of members of the community with experience and/or interest in art. The committee seeks to feature quality art created by area residents, whether emerging or professional artists. The committee, working with the Exhibit Coordinator, has the final responsibility to determine artistic merit and to make appropriate selections. An annual committee preview of samples of work by interested artists is held each February. Names of potential exhibitors are accepted throughout the year and should be passed on to the Exhibit Coordinator.

#### *Guidelines for Art Exhibits*

1. All hanging artwork must be framed (*if applicable*), wired, and ready to receive a hook.
2. Three-dimensional art must follow the size and weight parameters of our glass case.
3. The library provides hanging equipment, signs and labels, and issues publicity for all exhibits.
4. Exhibitors may participate in the placement of their artwork, but items will be hung or placed by library staff.
5. Exhibits run for one month.
6. Prices of art are not posted on labels, but exhibitors may provide information for a price list to be included in the binder near the Fireplace Room where viewer comments are encouraged. Any potential buyers are advised to contact the artist regarding sales. To maintain continuity, articles sold during the exhibit should not be removed by the artist prior to the exhibit's ending date.



### **COLLECTIBLES EXHIBITS**

When not in use as an art exhibit space, the library will schedule displays of local collectors in our large, locked glass case. Exhibits are selected and scheduled for this space by the library staff in cooperation with individuals and organizations. Items determined by the staff to be of a quality and interest appropriate for library display are featured. Requests for collectible exhibits should be directed to the Exhibit Coordinator.

Art and case exhibitors will complete and sign an Exhibitor's Inventory form to document the items loaned for display. The library does not have insurance covering loss or damage to items on display.

### **NON-PROFIT DISPLAYS**

The library offers display opportunities for local non-profits and community groups to promote their services. Organizations may choose between a locked glass case and an open credenza, depending on the content and needs of the display. Library staff may supplement open credenza informational displays with items from the library collection. Displays are scheduled a month at a time, January-December. Requests for informational displays should be directed to the Marketing Assistant.

### **BULLETIN BOARD DISPLAYS**

The library offers a locked bulletin board for community postings of non-commercial, non-profit, and government agencies. Items for posting may be dropped off at any public desk and will be reviewed by library staff before posting.

### **LIBRARY MATERIALS DISPLAYS**

Library staff schedules and prepares displays of library materials to make items more accessible to users, to feature different segments of the library collection, and to increase or reflect awareness of current issues and/or events. Display themes range from seasonal to those of local, regional, or national interest. Displays may be arranged in conjunction with library programming and other exhibits in the library.

Displays are changed frequently. Circulating materials may be borrowed directly from the display.

### **SPECIAL EXHIBITS & DISPLAYS**

Special exhibits may be scheduled by library staff at the discretion of the library director.

### **STATEMENTS OF CONCERN**

Should a patron of HPL take issue with a program, they are encouraged to contact the Library Director or Assistant Director to arrange to discuss these concerns. Should that discussion prove unfeasible or fail to address the patron's concerns, they may complete and submit a "Statement of Concern about Library Resources" form. The person requesting the discussion with the director or submitting the Statement of Concern must be a resident of the Hedberg Public Library's service area. For further details, please see the Statements of Concern About Library Resources Policy.

