



Board of Trustees Meeting
December 16th, 2025 - 4:30 p.m.
Minutes

Trustees present in person or via Teams: Katy Grogan, Quentin Mayberry, Holly Garey, Cassandra Dobson, Steven Aurit, Nicole Ryan, Jessica Grandt

Trustees absent: Julie Budrow, Richard Neeno

Staff present in person or via Teams: Eric Robinson, Charles Teval, Rene Bue, Mary Buelow, Kassandra Weiland, Jenny Swales

I. Call to Order & Introductions

K. Grogan called the meeting to order at 4:28 p.m.

II. Consent Agenda Items: No items were pulled.

III. Reports

A. Prairie Lakes Library System Report: Discussed developing staff training to help staff deal with some tense situations that may arise. PLLS has picked Aspen for the catalog discovery layer. The cost is good and the catalog is manipulatable.

B. Friends of the Library Report: Friends Board will vote on the 2026 budget in January. They are also looking into accountability for departments as there are times spending exceeds what was requested.

C. Activities Report: R. Bue reported Dobson family donated \$10,000 to the Bookmobile. There has been \$400,000 overall raised for the library this year and that does not include the end of the year appeal.

D. Library Director Report: OPN architects will soon assess the chiller work. E. Robinson and some in Youth Services had an initial meeting with Demco, in order to get ideas for a renovation in the Youth Services area. Eric will be meeting with Cindy Fesmeyer to begin work on the strategic plan.

IV. Old Business

A. Waiver for wedding in Oct. 2026 (possible action item): C. Dobson made a motion to approve the use of the library after hours for a wedding on October 26th, 2026 pending the signing of the Hold Harmless Agreement waiver by the wedding party. H. Garey seconded, and the motion passed.



V. New Business

A. Trustee Reports: C. Dobson and H. Garey reported on how to advocate for the library using people to tell the story. Q. Mayberry reported that Boards with twelve or fewer members can have some more relaxed rules of order. Examples include not needing a second, and not needing an approval of the minutes.

B. HPL 55-65 Insurance gap (possible action): S. Aurit made a motion to approve the drafted letter on the insurance gap for immediate delivery to Kevin Lahner. C. Dobson seconded, and the motion carried.

C. Evaluation of Inclusive Facilities Policy (possible action): C. Dobson made a motion to approve the Inclusive Facilities Policy as amended. S. Aurit seconded, and the motion passed.

VI. Adjournment (Next Regular Meeting – January 20, 2026):

S. Aurit moved to adjourn, H. Garey seconded. Meeting adjourned at 5:46 p.m.

Submitted,
Jenny Swales

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