



Board of Trustees Meeting
January 20th, 2026 - 4:30 p.m.
Minutes

Trustees present in person or via Teams: Katy Grogan, Quentin Mayberry, Holly Garey, Cassandra Dobson, Steven Aurit, Nicole Ryan, Jessica Grandt, Julie Budrow

Trustees absent: Richard Neeno

Staff present in person or via Teams: Eric Robinson, Charles Teval, Rene Bue, Jenny Swales, Emrick Gunderson

I. Call to Order & Introductions

K. Grogan called the meeting to order at 4:30 p.m.

II. Consent Agenda Items: No items were pulled.

III. Reports

A. Prairie Lakes Library System Report: C. Teval reported Hoopla funds have been moved to Overdrive Advantage. PLLS is starting to think about the budget for next year. They are developing a mentor program for new library directors, and E. Robinson has been chosen to be a mentor.

B. Friends of the Library Report: H. Garey reported the design for the bookmobile is done. There is a new President and Vice-President. The substitute Ground Floor manager has started.

C. Activities Report: R. Bue passed around a handout with the new design of the bookmobile. She is still in the sponsorship part of fundraising. It looks like we will receive the bookmobile in June. Rene is also working on an annual fundraising plan/template for all future fundraisers.

D. Library Director Report: E. Robinson reported on an increase in circulation from outside the city limits. Cindy Fesmeyer will present on the strategic plan at the Board meeting in February.

IV. Old Business

A. HPL 55-65 Retiree Insurance gap: E. Robinson reported no movement on this from the City Manager.

V. New Business

A. Policy review and approval: Q. Mayberry made a motion to approve the policy A104b Library Volunteers and the A306b 3D Printing Policy. C. Dobson seconded, and the motion passed.



VI. Communications

A. Officer Elections: K. Grogan stated these will start after the February meeting. Let her know if you are interested in either President or Vice-President.

VII. Closed Session

A. Consideration of one or more motions to convene into closed session, pursuant to Wis. Stats. Sec. 19.85(1)c for the purpose of considering employment, promotion, compensation or performance evaluation data of the library director.

S. Aurit moved to adjourn to closed session, H. Garey seconded. Open session adjourned at 5:16 p.m.

VIII. Assessment of Director's progress

Hedberg Library Closed Session Minutes 1/20/26

Time entered closed session: 5:16pm

- Board reviewed Library Director's SMART goals with Director Eric Robinson
- E. Robinson left closed meeting at 5:55
- Board discussed Library Director's progress toward his goals

At 6:00 a motion was made by Quenten Mayberry to return to open session, and the motion was seconded by Julie Budrow. Motion carried.

Open Session

A motion was made by Steve Aurit and seconded by Holly Garey to approve the Board's assessment of the Director's progress on his goals as discussed in the closed session. Motion carried.

VIII. Adjournment (Next Regular Meeting – February 17, 2026):

S. Aurit moved to adjourn, H. Garey seconded. Motion carried. Time of Adjournment: 6:06 p.m.

Submitted,
Jenny Swales

NOT OFFICIAL UNTIL APPROVED BY BOARD OF TRUSTEES