



Board of Trustees Meeting  
June 17th, 2025 - 4:30 p.m.  
Minutes

Trustees present in person or via Teams: Katy Grogan, Quentin Mayberry, Julie Budrow, Holly Garey, Steven Aurit, Jessica Grandt, Nicole Ryan

Trustees absent: Richard Neeno, Cassandra Dobson

Staff present in person or via Teams: Eric Robinson, Jenny Swales, Mary Buelow, Rene Bue, Michelle Dennis, Emrick Gunderson, Kassandra Weiland, Gabrielle Draxler, Rebecca Diedrick

I. Call to Order – Introductions

K. Grogan called the meeting to order at 4:32 p.m. Introductions for new Board member Nicole Ryan.

II. Consent Agenda Items: No items were pulled.

III. Reports

**A. Prairie Lakes Library System:** Elkhorn Library is doing some renovating with grant money they received. They have a certain time period to get it completed, and we are watching how it proceeds, as we think about renovating the children's department. The final budget was proposed, but has not been voted on. We are looking at providing tax help for seniors next year and will be modeling libraries that have had success with this service. After talking with Hoopla, they are not interested in discussing their business model. Right now, our numbers are holding steady, but we are still planning on discontinuing this service by the end of the year.

**B. Friends of the Library:** NSTR

**C. Activities:** R. Bue stated we will transition from the Bookmobile Capital Campaign to the Fundraising campaign. She is looking for sponsorships and ultimately hopes to raise \$25,000 to \$50,000. Updated campaign materials will be presented to the Board.

**D. Library Director:** C. Grossman has taken over as Building Operations Manager since M. Kelly retired. All statistics for library usage are up compared to last year except for physical circulation, however, this seems to be a nationwide trend. Summer reading staff are doing an amazing job with the challenge this year. People have appreciated the use of paper logs, with about 45% using the app. There are some kids that have already completed the challenge. People that have completed the challenge will decorate a yard sign that will be placed on library grounds.



IV. New Business

**A.** Interlibrary loan policy update (action item). The Wisconsin Interlibrary Loan system updated their policy to state a person can have no more than 10 items in process.

S. Aurit made a motion to approve the new language in the A502b Interlibrary Loan Services policy. H. Garey seconded, and the motion passed.

**B.** Approval of Express Branch Lease (action item).

Q. Mayberry made a motion to approve the extension of the rent-free lease for the Express Branch through September 30, 2027. J. Budrow seconded, and the motion passed.

**C.** 2025/2026 library director goals (possible action item).

S. Aurit made a motion to approve the Library Director's goals as written for 2025/2026. H. Garey seconded, and the motion passed.

**D.** Committee Appointments (possible action item).

J. Budrow made a motion to approve the committee appointments as written. Q. Mayberry seconded, and the motion passed.

**E.** Discussion of Public Comments section being introduced to library board agendas (possible action item).

H. Garey made a motion to appoint K. Grogan, N. Ryan, and J. Grandt to the bylaws committee for further investigation into public comments and to come up with some language for presenting to the Board. Q. Mayberry seconded, and the motion passed.

V. Adjournment (Next Regular Meeting – July 15, 2025)

Q. Mayberry made a motion to adjourn the meeting. J. Budrow seconded, and the meeting adjourned at 5:49 pm.

Submitted,

Jenny Swales

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