



Board of Trustees Meeting  
May 20th, 2025 - 4:30 p.m.  
Minutes

Trustees present in person or via Teams: Katy Grogan, Quentin Mayberry, Cassandra Dobson, Julie Budrow, Richard Neeno, Holly Garey, Steven Aurit, Jessica Grandt, Nicole Ryan

Trustees absent:

Staff present in person or via Teams: Eric Robinson, Charles Teval, Jenny Swales, Mary Buelow, Rene Bue, Michelle Dennis, Emrick Gunderson, Kassandra Weiland, Elizabeth Matson

I. Call to Order – Introductions

K. Grogan called the meeting to order at 4:29 p.m. Introductions for new Board member Nicole Ryan.

II. Consent Agenda Items: From the April minutes the following change was made:

K. Grogan stated the following regarding the nominating committee: C. Dobson will chair the committee, J. Budrow and J. Grandt have also agreed to serve.

Changed to: K. Grogan appointed C. Dobson (Chair), J. Budrow, and J. Grandt to the Nominating Committee.

III. Reports

**A. Prairie Lakes Library System:** The Hoopla sales department responded to a letter they received regarding their high pricing models, and would like to talk. Sirsi Dynix has been purchased by another company, and it looks as if they are making some positive upgrades to the software.

**B. Friends of the Library:** NSTR

**C. Activities:** E. Gunderson presented the Board members with their own HPL e-mail account.

**D. Library Director:** There is a downward trend in physical circulation and an increase in electronic circulation at HPL. J. Novy of Prairie Lakes presented Eric with a report as to what may be happening. We are still looking to add additional popular items with a long holds list to Overdrive. PLLS will contribute 80% to beef up the Overdrive selections as we step away from Hoopla. Regarding the IMLS Executive Order, the state has received 50% of the money originally allotted.



IV. New Business

**A. Book Fest (action item).**

R. Neeno made a motion to approve alcohol sales for the Bookfest reception on June 20<sup>th</sup>, 2025. S. Aurit seconded, and the motion passed.

**B. Election of HPL Board Officers (action item).**

C. Dobson, on behalf of the nominating committee, made a motion to nominate K. Grogan to renew her position as Board President. H. Garey seconded, and the motion passed.

On behalf of the nominating committee, C. Dobson nominated Q. Mayberry to continue to serve as Board Vice-President. S. Aurit made a motion to nominate Q. Mayberry to renew his position as Board Vice-President. J. Budrow seconded, and the motion passed.

**C. Bookmobile Capital Campaign (possible action item).**

R. Neeno made a motion to fund the Bookmobile construction to the amount necessary after the contributions of the Friends and the Foundation by using the fund reserves. S. Aurit seconded, and the motion passed.

**D. Closed Session-HPL Branch lease expiration discussion.**

Consideration of one or motions to convene into closed session, pursuant to Wis. Stats. Sec. 19.85(1)b.

Open session ended at 5:35 pm.

V. Adjournment (Next Regular Meeting – June 17th, 2025)

Submitted,

Jenny Swales

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