



Board of Trustees Meeting  
March 18th, 2025 - 4:30 p.m.  
Minutes

Trustees present in person or via Teams: Katy Grogan, Quentin Mayberry, Cathy Erdman, Jessica Grandt, Cassandra Dobson, Julie Budrow, Richard Neeno, Holly Garey, Steven Aurit

Staff present in person or via Teams: Eric Robinson, Charles Teval, Jenny Swales, Mary Buelow, Rene Bue, Emrick Gunderson

I. Call to Order – Introductions

K. Grogan called the meeting to order at 4:30 p.m

II. Consent Agenda Items:

C. Erdman pulled the Operating Statements, wondering if there was anything unusual that should be brought to attention.

E. Robinson noted they recently received tax levy money, but that did not show up on the reports, possibly due to a glitch in the reporting system.

III. Reports

A. Prairie Lakes Library System: The Digital Resources Committee has approved a letter to Hoopla regarding their high pricing models. The Overdrive Advantage program was approved with a 5-year increase of funds to purchase high demand items. An Executive Order was issued to downsize the Institute of Museum and Library Services. HPL will probably not feel any effect from this as we have no federal grants, and there was a recent proposal for WISCAT to be funded by the state budget.

B. Friends of the Library: Their recent book sale earned \$1700. Rich Gruber from the Lions Club is eager to start work on the Library Park and is looking for volunteers.

C. Activities: NSTR

D. Library Director: Provided an infographic showing usage was up in 2024. The insulation work for the new chiller will be done soon, then nothing will happen until October while the chiller is being built. E. Robinson is also setting up a system to evaluate programming, ensuring results are meeting expectations.

E. Personnel committee update: C. Erdman reminded the Board we are nearing the end of the review year. The Board is asked to test the personnel review form to make sure they can access, and submit it. She also asked the Board to submit a draft of 2026 goals by May 1<sup>st</sup>.



F. Nomination committee update: The Board agreed to consider a motion at the April meeting to amend the Bylaws to state that the Election of Officers will be held at the June meeting.

IV. New Business

A. Approve the proposed changes to the A101b Public Use of Meeting Rooms and A201b Materials Circulation Policy (action item).

S. Aurit made a motion to approve the proposed changes to the A101b Public Use of Meeting Rooms and A201b Materials Circulation Policy as presented. J. Budrow seconded, and the motion passed with unanimous consent.

V. Adjournment (Next Regular Meeting – April 15, 2025)

At 5:12 pm K. Grogan adjourned the meeting with no opposition.

Submitted,  
Jenny Swales

NOT OFFICIAL UNTIL APPROVED BY HPL BOARD OF TRUSTEES