



Board of Trustees Meeting

June 17th, 2025 - 4:30 p.m.

Woodruff Room

(virtual option via [TEAMS](#) for those unable to attend in person)

Agenda

I. Call to Order & Introductions

II. Consent Agenda Items:

All items under the Consent Agenda are considered routine and will be approved by unanimous consent. There will be no separate discussion of items in this section unless a Board member so requests, at which time the item will be removed and considered later in the agenda.

- A. Agenda for this meeting: June 17th, 2025
- B. Minutes of the previous meeting: May 20th, 2025
- C. Financial Reports:
 - a. 2025 HPL Operating Statements thru May 31st, 2025
 - b. HPL Expenditure Approval 5/15/25 thru 6/11/25
- D. Activities Report
- E. Library Trustee Essentials: Please see [Library Standards](#) (pg. 83)

III. Reports

- A. Prairie Lakes Library System Report (Library Director reporting)
- B. Friends of the Library Report (No report as they did not meet in May 2025)
- C. Activities Report: Oral Reports (Department Heads reporting)
- D. Library Director Report

IV. New Business

- A. Interlibrary loan policy update – Library Director
(Action: Vote on approval of A502b Interlibrary Loan policy update)
- B. Approval of Express Branch lease – Library Director
(Action: Vote on the President signing the approval to extend the rent-free lease for the Express Branch through Sept. 30, 2027)
- C. 2025/2026 library director goals – Quentin M. (rep. Personnel Committee)
(Possible Action Item: Potential vote on approval 2025/2026 library director goals)

V. Adjournment (Next Regular Meeting – July 15, 2025 (Adjournment))

The undersigned, as the designee of the presiding officer of the above governmental body, certify that on June 12, 2025, I posted a copy of this agenda on the Hedberg Public Library community information board and sent a copy of this document to the City Clerk's office for posting in the lobby of the Janesville City Hall and for sending to the official newspaper of the City of Janesville. Eric Robinson, Library Director. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To make a request, please contact the Hedberg Public Library at (608) 758-6600, 316 S. Main St., Janesville.