



Board of Trustees Meeting

March 18th, 2025 - 4:30 p.m.

Woodruff Room

(virtual option via [TEAMS](#) for those unable to attend in person)

Agenda

I. Call to Order

II. Consent Agenda Items:

All items under the Consent Agenda are considered routine and will be approved by unanimous consent. There will be no separate discussion of items in this section unless a Board member so requests, at which time the item will be removed and considered later in the agenda.

- A. Agenda for this meeting: March 18th, 2025
- B. Minutes of the previous meeting: February 18th, 2025
- C. Financial Reports:
 - a. 2025 HPL Operating Statements thru February 28th, 2025
 - b. HPL Expenditure Approval 2/14/25 thru 3/12/25
 - c. JATV Expenditure Approval 1/1/2025 through 2/18/2025
- D. Activities Report
- E. Library Trustee Essentials: Please see [Evaluating the Director](#) (pg. 47)

III. Reports

- A. Prairie Lakes Library System Report (Assistant Library Director reporting)
- B. Friends of the Library Report (Board Representative reporting)
- C. Activities Report: Oral Reports (Department Heads reporting)
- D. Library Director Report
- E. Personnel committee update (Cathy Erdman)
- F. Nomination committee update (Katy Grogan)

IV. New Business

- A. Possible action on proposed changes to our meeting room and circulation of materials policies – Library Director
(*Action: Approve the proposed changes to the A101b Public Use of Meeting Rooms and A201b Materials Circulation Policy*)

V. Adjournment (Next Regular Meeting – April 15, 2025 (Adjournment))

The undersigned, as the designee of the presiding officer of the above governmental body, certify that on March 13, 2025, I posted a copy of this agenda on the Hedberg Public Library community information board and sent a copy of this document to the City Clerk's office for posting in the lobby of the Janesville City Hall and for sending to the official newspaper of the City of Janesville. Eric Robinson, Library Director. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To make a request, please contact the Hedberg Public Library at (608) 758-6600, 316 S. Main St., Janesville.