



## Board of Trustees Meeting

October 21st, 2025 - 4:30 p.m.

Woodruff Room

(virtual option via [TEAMS](#) for those unable to attend in person)

### Agenda

#### I. Call to Order & Introductions

- A. Public comments: (See <https://www.hedbergpubliclibrary.org/policies>)

#### II. Consent Agenda Items:

All items under the Consent Agenda are considered routine and will be approved by unanimous consent. There will be no separate discussion of items in this section unless a Board member so requests, at which time the item will be removed and considered later in the agenda.

- A. Agenda for this meeting: October 21<sup>st</sup>, 2025
- B. Minutes of the previous meeting: September 16<sup>th</sup>, 2025
- C. Financial Reports:
  - a. 2025 HPL Operating Statements through September 30th, 2025
  - b. HPL Expenditure Approval 9/11/25 thru 10/13/25
- D. Activities Report
- E. Library Trustee Essentials: Please see [Managing the Library's Money](#) (pg. 65)

#### III. Reports

- A. Prairie Lakes Library System Report (Assistant Library Director reporting)
- B. Friends of the Library Report (Holly G.)
- C. Activities Report: Oral Reports (Department Heads reporting)
- D. Library Director Report

#### IV. New Business

- A. 2026 HPL Budget – Library Director.  
(*Action: Vote on approval of 2026 HPL budget.*)
- B. Approve a patron wedding in October 2026 – Library Director.  
(*Possible Action: Vote of wedding ceremony for 15-20 patrons after library hours in October 2026.*)

#### V. Adjournment (Next Regular Meeting – November 18, 2025)

The undersigned, as the designee of the presiding officer of the above governmental body, certify that on October 16, 2025, I posted a copy of this agenda on the Hedberg Public Library community information board and sent a copy of this document to the City Clerk's office for posting in the lobby of the Janesville City Hall and for sending to the official newspaper of the City of Janesville. Eric Robinson, Library Director. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To make a request, please contact the Hedberg Public Library at (608) 758-6600, 316 S. Main St., Janesville.