



Board of Trustees Meeting

November 18th, 2025 - 4:30 p.m.

Woodruff Room

(virtual option via [TEAMS](#) for those unable to attend in person)

Agenda

I. Call to Order & Introductions

- A. Public comments: (See <https://www.hedbergpubliclibrary.org/policies>)

II. Consent Agenda Items:

All items under the Consent Agenda are considered routine and will be approved by unanimous consent. There will be no separate discussion of items in this section unless a Board member so requests, at which time the item will be removed and considered later in the agenda.

- A. Agenda for this meeting: November 18th, 2025
- B. Minutes of the previous meeting: October 21st, 2025
- C. Financial Reports:
 - a. 2025 HPL Operating Statements through October 31st, 2025
 - b. HPL Expenditure Approval 10/14/25 thru 11/11/25
- D. Activities Report
- E. Library Trustee Essentials: Please see [Planning for the Library's Future](#) (pg. 75)

III. Reports

- A. Prairie Lakes Library System Report (Assistant Library Director reporting)
- B. Friends of the Library Report (Nothing new currently. They meet 11/20/25)
- C. Activities Report: Oral Reports (Department Heads reporting)
- D. Library Director Report

IV. New Business

- A. Trustee Reports (Board Members reporting) - Discussion
- B. HPL 55-65 Insurance gap (Library Director) – Possible action: To address insurance gap for HPL retirees between the ages of 55 and 65.
- C. Request to close HPL on MLK Day now and in the future (Library Director) – Action: Vote to treat MLK Day as paid holiday to be inline with city paid holidays.

V. Adjournment (Next Regular Meeting – December 16, 2025)

The undersigned, as the designee of the presiding officer of the above governmental body, certify that on November 13, 2025, I posted a copy of this agenda on the Hedberg Public Library community information board and sent a copy of this document to the City Clerk's office for posting in the lobby of the Janesville City Hall and for sending to the official newspaper of the City of Janesville. Eric Robinson, Library Director. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To make a request, please contact the Hedberg Public Library at (608) 758-6600, 316 S. Main St., Janesville.